

**Intragovernmental Dispute Resolution Request Form**  
 Submit completed form to [IBR.Dispute.Resolution@fms.treas.gov](mailto:IBR.Dispute.Resolution@fms.treas.gov)

<b>Part I: Contact Information (To be completed by agency requesting dispute resolution)</b>	
Requesting Agency (Disputer): _____ Contact Name: _____ Title: _____ Email Address: _____ Phone Number: _____	Trading Partner Agency (Dispute): _____ Contact Name: _____ Title: _____ Email Address: _____ Phone Number: _____
<b>Part II: Type of Dispute (Please check one)</b>	
Material Difference Report	FMS Initiated
<b>Part III: Item in Dispute Details</b>	
Disputed Amount: _____	
Affected USSGL Account(s), Closing Package Line(s), or Reciprocal Category: _____	
Clear Description of Dispute: _____	
Describe Attempt(s) to Reach an Agreement with Trading Partner: _____	
Discuss Relevant Considerations and Alternative Views: _____	
Authoritative Reference(s): _____	
<small>*Please cite specific page, paragraph, or section numbers from FASAB Standard, OMB Circular No. A-136, Treasury Financial Manual, Business Rules, etc.</small>	
Proposed Solution or Expected Outcome: _____	
Relevant Supporting Documentation (Please check applicable boxes and attach supporting documentation):	
Material Differences/Status of Disposition Certification Report	Auditor's Documentation
Material Differences Report Additional Explanation Form	Evidence of Meetings and/or Correspondence with Trading Partner
Comparative Status of Disposition Certification Report	Other
<b>Signature confirms that no IPAC chargebacks, rejections or new transactions were created to solve this dispute outside of the business rules.</b>	

**Certification:**

I certify that this written submission and supporting documentation are, to the best of my knowledge, complete and accurate.

\_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
 Chief Financial Officer or Designee

**For the Department of the Treasury, Financial Management Service Use Only**

Dispute Number: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Provided to Assistant Commissioner, GWA \_\_\_\_\_

Decision: \_\_\_\_\_